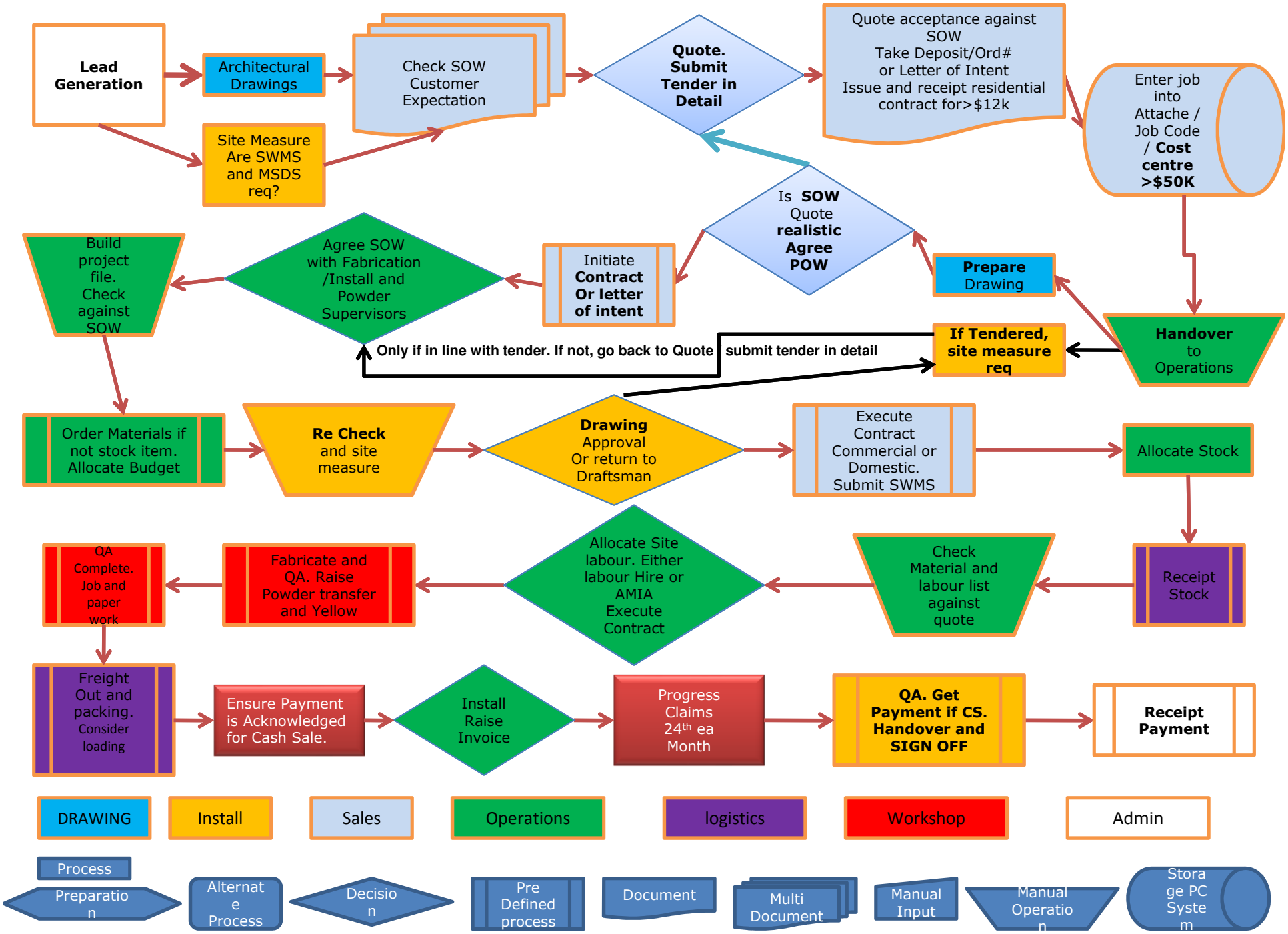
Advance Metal Industries
AMIA
FLOW
CHART


Lead Generation
Architectural Drawings
Site Measure Are SWMS and MSDS req?
Check SOW Customer Expectation
Quote. Submit Tender in Detail
Quote acceptance against SOW Take Deposit/Ord# or Letter of Intent Issue and receipt residential contract for>$12k
Enter job into Attache / Job Code / Cost centre >$50K
Is SOW Quote realistic Agree POW
Prepare Drawing
Handover to Operations
Initiate Contract Or letter of intent
Agree SOW with Fabrication /Install and Powder Supervisors
Build project file. Check against SOW
Only if in line with tender. If not, go back to Quote
submit tender in detail
If Tendered, site measure req
Order Materials if not stock item. Allocate Budget
Re Check and site measure
Drawing Approval Or return to Draftsman
Execute Contract Commercial or Domestic. Submit SWMS
Allocate Stock
Receipt Stock
Check Material and labour list against quote
Allocate Site labour. Either labour Hire or AMIA Execute Contract
Fabricate and QA. Raise Powder transfer and Yellow
QA Complete. Job and paper work
Freight Out and packing. Consider loading
Ensure Payment is Acknowledged for Cash Sale.
Install Raise Invoice
Progress Claims 24th ea Month
QA. Get Payment if CS. Handover and SIGN OFF
Receipt Payment
DRAWING
Install
Sales
Operations
logistics
Workshop
Admin
Process
Preparation
Alternate Process
Decision
Pre Defined process
Document
Multi Document
Manual Input
Manual Operation
Storage PC System