



Delivering your Project with Care...

SENIOR ESTIMATOR

Role Summary

Investigate and estimate Project opportunities in our national residential, commercial and industrial markets. Help people bring their Projects into reality.

Advance Metal Industries Australia is a family owned Coffs Harbour company established 1984 and currently we employ 65+ on our Team.

We are seeking a motivated person, with the ability to investigate and estimate Project opportunities in our national residential, commercial and industrial markets, set goals and achieve results. A high quality of service and delivery to our national clients is paramount.

AMIA is changing ... culture, people and nutritious attitudes lead the way in our growth. Skills can be taught, though attitude is a choice. Attitudes reflect in the quality of the work we deliver and determines the experience our Team and Clients enjoy.

Do you have the necessary leadership, technical skills and most importantly, the right "attitude and care factor" to be part of a thriving Team?

Delivering your Project with Care ...

Applicant must demonstrate the following:

- Positive energy with a professional and motivated work ethic
- High attention to detail, keen eye for error, and problem solving
- Adaptable and flexible approach to work
- Capacity to meet strict deadlines in a fast paced environment
- Excellent time management skills and the ability to prioritise tasks
- Liaise with clients on their projects and any issues that may arise
- Providing the highest level of customer service
- Sales and production estimating, project quantities and costs
- Produce "client focused" documentation (training in-house)
- Coordinating the flow of timely information to and from our clients
- Review client's designs for opportunities and omissions
- Developing relationships with key clients, consultants and trades
- Interpret specification and standards, and assess their impact on project costs
- Knowledge of workplace health and safety issues, duties and responsibilities
- Manage, risk assess and present tenders for approval
- Provide feedback and training for estimating and sales team
- Embrace continuous professional development opportunities



The Candidate

Successful applicant checklist:

- Construction and / or Project/Construction Management experience
- Proven Senior Estimating experience
- Effective communication and resolution skills to help drive positive outcomes with key stakeholders
- Excellent verbal, written and visual presentation skills
- Ability to gain knowledge of a range of products through training
- Advanced level computer skills and plan interpretation. Customer service / sales experience
- Eye for detail, accuracy and problem solving
- Team Leadership skills
- Ability to work in a fast pace environment with high attention to detail

AMIA is an Equal opportunity employer

Full time salaried package – after hours work may also be required at times

Negotiable package based on the applicant's level of ability and knowledge within the industry

Position is available now.

To apply for this position, please email your Resume and Cover Letter to Wendy Woods – Leader Business Excellence

E: business@amia.com.au

P: 02 6652 6955

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