



*Delivering your Project with Care...*

## TRADES ASSISTANT POSITION – WINDOWS + DOORS

Advance Metal Industries Australia

### *Delivering your Project with Care ...*

Be part of a thriving Team, set goals and achieve results through creating excellent quality products for our National Clients

**Advance Metal Industries Australia** is a family owned Coffs Harbour company established 1984 and currently we employ 60 on our Team.

A high quality of service and delivery to our national clients is paramount.

AMIA is changing ... culture, people and nutritious attitudes lead the way in our growth.

Skills can be taught, though attitude is a choice. Attitudes reflect in the quality of the work we deliver and determines the experience our Team and Clients enjoy.

We care about our Team and encourage you to apply if you are a like-minded person.

Do you have the necessary technical skills and most importantly, the right "attitude and care factor" to be part of a thriving Team?

### **Required for an IMMEDIATE start:**

Casual Fabrication Trades Assistant position.

We are seeking applicants with outstanding positive attitude, work ethic and reliability to join our AMIA team.

The main function of this position will be the assembling and manufacturing of glass windows and doors for our National clients.

### **Applicant must demonstrate the following responsibilities:**

Demonstrate experience in a time managed, accountability productive environment with a strong focus toward workmanship, high quality and diligence for workplace health and safety

### **Reporting to the Supervisor Windows, your duties will include:**

- Setting up and use of hand tools
- Setting up of cutting lists, materials
- Time recording of jobs completed
- Housekeeping - cleaning down etc
- Processing of extrusions

POWDER COATING



BALUSTRADING



WINDOWS & GLASS



- Meeting daily quotas
- Packing
- Essential production procedures
- Quality Assurance – ensuring client’s projects leave the factory in the highest quality finish, every time

Flexibility with working hours

**Applicant must demonstrate the following responsibilities:**

- Fabrication experience is an advantage
- Ability to read and interpret project and cutting lists
- Proficient in the use of hand tools within manufacturing environment
- Good mechanical hand tool experience
- Willingness to learn and grow within an thriving culture
- Ability to work in a team environment and autonomously
- Ability to work under pressure
- Ability to maintain working relationships
- Honest, hardworking, prompt and reliable
- Attention to detail
- 100% commitment to safety
- Drug and alcohol free
- Self-motivated
- Keen eye for errors and problem solving
- Able to work without supervision

**If you fit the above criteria, are able to pass a medical with drug and alcohol testing, then apply today.**

**Applications close Monday 13 February 2017**

Contact

Email your Resume and Hand Written Covering Letter addressing the criteria above to:

Wendy Woods – Leader Business Excellence

E: [business@amia.com.au](mailto:business@amia.com.au)

P: 02 6652 6955

