



*Delivering your Project with Care...*

## Estimator – Windows, Doors and Balustrades

### Position available NOW

Are you a current Estimator, or perhaps a “seasoned tradie” looking to swap your tools for a desk role? AMIA is seeking an Estimator to work in our customised Balustrading, Windows and Doors Division, set goals and achieve results through excellent quality and service delivery to our national clients.

Full time position with an attractive package, based on knowledge and experience within the industry.

**Advance Metal Industries Australia** is a family owned Coffs Harbour company established 1984 and currently we employ 60 on our Team.

We are seeking a motivated person to join our Estimating Team, with the skills and ability to investigate and estimate Project opportunities in our national market. A high level of quality, care and service to our clients is paramount.

AMIA is changing ... culture, people and nutritious attitudes lead the way in our growth.

Attitudes reflect in the quality of the work we deliver and determines the experience our Team and Clients enjoy.

We care about our Team and encourage you to apply if you are a like minded person.

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#### **Applicant must demonstrate the following responsibilities:**

- Experience in the building industry an advantage
- Sales and production estimating, project quantities and costs
- Experience in previous estimation software is an advantage. Confident Excel, Outlook and Word skills.
- Manage and present estimates to the sales team for their clients
- Positive energy with a professional and motivated work ethic and client care factor
- Excellent numeracy and literacy skills
- Ability to grow and change in a fast paced customer focused and team environment
- Embrace continuous professional develop opportunities provided
- Sales and negotiation experience
- Excellent time management, planning and follow up skills
- Ability to prioritise tasks and meet client's promised due dates
- Outstanding verbal and written communication skills
- Ability to read and interpret plans with an keen eye for detail and problem solving
- Knowledge of workplace health and safety issues, duties and responsibilities



**To be considered for this role, you must have:**

- Minimum 5 years' construction and / or estimating experience on building projects
- Proven estimating skills within your trade
- Effective communication and problem resolution skills
- Ability to gain knowledge of a range of products through training
- Ability to work in a fast pace environment with high attention to detail
- Work well as part of a team as well as independently

AMIA is an Equal opportunity employer

Full time 40 hours per week salaried package – after hours work may also be required at times

**Resume and Hand Written Cover Letter addressing the criteria listed to be emailed to**

Wendy Woods: Leader Business Excellence

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